

SECTION 1 - General

Section 1.01 - Co-Curricular Philosophies

The Oregon School District ("District") believes Co-Curricular activities are an integral part of the total educational process. Through participation in these opportunities, students can experience activities that will enrich their lives and teach them lessons of personal growth, sportsmanship and teamwork. The District strives to provide quality experiences for students. Co-Curricular activities provide unique opportunities for participants to promote their intellectual, social, artistic and physical development.

Although Co-Curricular activities are a valuable part of the total educational experience, participation in them is a privilege, not a right. With this privilege carries responsibilities and expectations that promote growth towards becoming a responsible member of society. Participants must abide by the rules and responsibilities that apply to each Co-Curricular program in which they are involved in order to continue participating in these activities. Co-Curricular participants are expected to be responsible to themselves and their family, school and community.

Section 1.02 - Goals of Co-Curricular Activity Participation

The District's goals in making Co-Curricular activities available to students are:

- Educate participants to strive for excellence;
- Encourage participation and help participants realize that participation in Co-Curricular activities is a privilege with accompanying responsibilities;
- Provide activities for participants with varied needs, interests and abilities that teach self-discipline, loyalty, team play, cooperation, personal and team pride, respect for the rights of others and leadership skills; and
- Provide school experiences of interest in an effort to develop a sense of connectedness and commitment to both school and community

Section 1.03 - Standard of Administration

In providing Co-Curricular opportunities for its students, the District will comply with all applicable federal and state laws, including those prohibiting discrimination and with standards established by the Wisconsin Interscholastic Athletic Association ("WIAA").



Section 1.04 - Purpose of the Co-Curricular Code

The purpose of the Co-Curricular Code ("Code") is to:

- Establish clear and consistent academic and behavioral expectations for participants to follow when participating in District, athletic, and other Co-Curricular opportunities; and
- Inform participants and their parents/guardians of the consequences that will occur for rule violations.

Section 1.05 - Term of Code Applicability

The Co-Curricular code will be enforced for the participant's entire enrollment period, beginning with the date of first participation in a Co-Curricular activity. Participants must sign a form acknowledging receipt of and agreeing to abide by the Code for each Co-Curricular activity.

Section 1.06 - Definition of Co-Curricular Activities

Co-Curricular activities include any organized school activity that is offered outside of academic class requirements and that participants choose to participate in voluntarily.

Section 1.07 - Categories of Co-Curricular Activities

Co-Curricular activities for grades 6-12 are summarized in the following chart:

Category	Activity
<p>1. Sports</p> <p>The District's Co-Curricular Code and the WIAA govern interscholastic athletics. WIAA standards and other applicable federal and state rules apply to this Code.</p> <p>Students may not participate in two sports during the same season.</p>	<p>Fall</p> <p>Cross Country (Boys & Girls), Football, Golf (Girls), Soccer (Boys), Swimming (Girls), Tennis (Girls), Volleyball (Girls) ,</p>
	<p>Winter</p> <p>Basketball (Boys & Girls), Hockey (Boys & Girls), Wrestling (Boys), Swimming (Boys)</p>
	<p>Spring</p> <p>Baseball, Golf (Boys), Soccer (Girls), Softball(Girls), Tennis (Boys), Track & Field (Boys & Girls)</p>
<p>2. Performance Based, Competitive, & Leadership Activities</p> <p>These are activities that are competitive in nature, require tryouts, or have a defined selection process.</p>	<p>May include but not limited to: Badger Girls/Boys, DECA, FBLA, F.C.C.L.A., FFA, Forensics, KEYS, V.I.S.A. Skills USA, Mock Trial, Musicals, National Honor Society, Paw Print, Plays, Winterguard, Indoor Percussion, Oregon Marching Band, Science Olympiad, Student Council, Thesians, Math, etc</p>
<p>3. Service Clubs & Special Interest Groups</p> <p>Clubs and special interest groups are defined as those activities generated by participant and/or staff interest. Participation is on a voluntary basis.</p>	<p>Art Club, Chess Club, Imagine, ECOS, German Club, Intramurals, Model UN., Spanish Club, Tech Club, Yearbook, and Link Crew, Diversity Club, SALT, Drama Club, HERO, etc</p>

Section 1.08 - Conditions for Participation

Each school year participants and their parents/guardians must attend a Co-Curricular Code meeting prior to the start date of their activity. A Participation Acknowledgement Form must be signed by all participants and their parents/guardians and turned in to the advisor/coach/director prior to participation.

Section 1.08.01 - Form Completion

Participants must also complete the following forms to become eligible for a Co-Curricular activity:

Category	Necessary Participation Forms
1. Sports	<ul style="list-style-type: none"> • WIAA Physical/Proof of Insurance or Alternate year card/Proof of Insurance • District Emergency Medical Card • Wisconsin DPI Concussion “Parent and Athlete Agreement” • Participation Acknowledgement Form (Code Form)
2. Performance Based, Competitive, & Leadership Activities	<ul style="list-style-type: none"> • District Emergency Medical Card • Participation Acknowledgement Form
3. Service Clubs and Groups	<ul style="list-style-type: none"> • District Emergency Medical Card • Participation Acknowledgement Form

Section 1.08.02 -Dropping Out or Removal from Co-Curricular Activity

A participant who quits or is dropped from an activity/team for disciplinary reasons cannot participate in another activity/team until the original activity is completed, unless approved by the Director of Athletics or building administrator.

Section 1.08.03 - Code Compliance

A participant must meet the standards outlined in Section 2 to participate in District Co-Curricular activities.

Section 1.09 - Parent/Guardian Responsibilities

Parents/Guardians of participants in District Co-Curricular activities are expected to:

- Discuss mutual expectations of participation with their child;
- Read and agree to support the Code;
- Be a positive role model at all events;
- Support the advisor/coach/director and reinforce activity rules; and
- Communicate concerns to the coach/advisor/director.

Section 1.10 - Participant Responsibilities

Participants in District Co-Curricular activities are expected to:

- Know and understand the expectations of participation;
- Read, support and abide by the Co-Curricular code;
- Be a positive role model at all times;
- Support the activity rules and decisions of the advisor/coach/director;
- Communicate any concerns to the advisor/coach/director;
- Put forth 100% effort in the classroom and in the activities in which they participate; and,
- Positively represent themselves, the parents, the school and community at all times.

Section 1.11 - Director of Athletics/Advisor/Coach/Director Responsibilities

The Director of Athletics and Advisors/Coaches/Directors are expected to:

- Host a meeting at the beginning of the activity season to present the Code;
- Read, support and uniformly enforce the Co-Curricular Code;
- Be a positive role model at all times;
- Communicate activity rules and expectations to participants and their parents/guardians;

- Communicate any concerns to participants and their parents/guardians;
- Communicate selection process and decisions for activity or teams to the participants;
- Model appropriate behavior and/or sportsmanship;
- Provide a safe and organized environment for all activities; and,
- Positively represent themselves, and their parents, school and community at all times.

SECTION 2 - STANDARDS FOR PARTICIPATION

The following are standards for participation applicable to all District Co-Curricular participants.

Section 2.01 - Interaction with Other Standards

Co-Curricular sanctions will be imposed in addition to those imposed for violation of the code of conduct set forth in the school handbook or other sanctions imposed by the District.

Section 2.02 - Attendance Standards

Participants are expected to comply with District and building attendance standards. Participants and their parents/guardians must follow District reporting attendance procedures.

Section 2.02.01 - Medical Absences

Personal Illness or Personal/Family Problems –

The participant must advise the advisor/coach/director about the situation and expected absence. Each advisor/coach/director has discretion to determine how to handle the absence upon the participant's return to the activity.

Appointments

The participant must comply with the school's policy regarding attendance.

Section 2.02.02 - Family Vacations;

When a participant misses time from a Co-Curricular activity because of a vacation, in order to be excused, the vacation must be with at least one parent or guardian. It is recommended that every effort be made to schedule family vacations around the requirements of Co-Curricular activities and school calendar. This may not always be possible. In that case, the advisor/coach/director of the activity should be informed as far in advance as possible of the

vacations beginning date and it's length. Each advisor/coach/director has discretion to determine how to handle the absence upon the participant's return to the activity.

Section 2.02.03 - Involvement in Multiple Co-Curricular Activities:

Conflicts may occur when a participant is involved in more than one Co-Curricular activity at the same time. Ideally, arrangements will be made in advance, with the advisors/coaches/directors to allow the participant to engage in both activities. If the conflict cannot be resolved at this level, the participant may contact the building administrator to resolve the conflict.

Section 2.02.04 - Suspension

An out-of-school suspension renders the participant ineligible to participate in all performances, competitions or activities throughout the duration of the suspension. A participant receiving an in-school suspension may be ineligible to participate in activities at the building administrator's discretion. When a suspension and a code violation occur simultaneously, the participant must serve the applicable code violation penalty after the conclusion of the suspension. Time missed from the activity for the suspension shall not count toward service of the Code penalty.

Section 2.03 - Academic Standards

A participant shall maintain the following academic requirements in order to participate in Co-Curricular activities:

Section 2.03.01 - Enrollment

A participant must meet District and Department of Public Instruction requirements defining a full-time participant and be enrolled and receiving passing grades a minimum of five classes or the equivalent of twenty-five hours of course work per week. A WIAA sports participant may be a Home-based Private Education (home school) student who resides in the school district and meets the state law definition of Home-based Private Education student and meets all WIAA requirements.

Section 2.03.02 - Grade Point Average

A participant must maintain a minimum of 2.0 grade point average ("GPA") at of the end of each quarter and semester grading period. The most recent quarter grades will be used to determine GPA. A participant who does not meet the GPA standard after the first and third quarter will not be eligible to participate in Co-Curricular Activities until the participant's GPA meets standard.

A participant not meeting the semester GPA standard (second and fourth quarter) will be suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights.

Students unable to demonstrate passing grades at the end of the ineligibility period will be ineligible until they can demonstrate passing grades. The Building Administrator or Director of Athletics will have to approve any grade adjustments that occur after the official grade report is produced.

Section 2.03.03 - Mid-Quarter Reports

A participant who has an "F" or an incomplete at progress report time (twice a semester) will be required to turn in a weekly Co-Curricular Progress Report Form to their Advisor/Director until the participant meets the academic standard. Athletes must turn in the Progress Report Form to the Athletic secretary.

Section 2.03.04 - Quarter Report Cards

A participant who has an "F" or an incomplete on a quarter report card will be academically ineligible until the participant achieves a passing grade in the class or eliminates the incomplete. Prior to that occurring, the participant will be able to practice, but will not be allowed to participate in competition.

If a participant receives two or more failing grades and/or incompletes, the participant is immediately ineligible for all Co-Curricular activities. A participant with two or more failing grades must meet with the participant's teacher(s) and a building administrator to determine a course of action to raise the participant's grades and demonstrate learning progress to regain academic eligibility to participate. The building administrator will determine when the participant regains academic eligibility to compete in Co-Curricular activities.

Section 2.03.05 – Semester Report Cards

A participant who has an incomplete on a semester report card will be academically ineligible until the participant eliminates the incomplete. Prior to that occurring, the participant will be able to practice, but will not be allowed to participate in competition.

A participant who has an "F" on a semester report card will be academically ineligible and suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights. The participant will be able to practice, but will not be allowed to participate in competition.

If a participant receives two or more failing grades and/or incompletes, the participant is immediately ineligible for all Co-Curricular practices and competition. A participant will be academically ineligible and suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights.

Students unable to demonstrate passing grades at the end of the ineligibility period will be ineligible until they can demonstrate passing grades. The Building Administrator or Director of Athletics will have to approve any grade adjustments that occurs after the official grade report is produced.



The following chart sets forth the WIAA's academic eligibility timeline for all Co-Curricular activities when a participant fails a course(s) in the fourth quarter of previous school year.

Fall Ineligibility- Determined by WIAA (See WIAA Handbook for Details)

Sport	Soccer	Volleyball	Football	Cross Country	Golf	Tennis	Swimming
Ineligibility Period: 21 Days from the start of season or:	8 games	5 meets	3 games	4 meets	5 meets	5 meets	5 meets

Participants are first eligible for participation in fall Co-Curricular activities on the basis of the prior year's second semester grades after serving the appropriate suspension in the following fall.

For a 2nd semester (4th quarter) failure a student can avoid the ineligibility period if the failed course work is made up before August 1st before the next school year starts. Earning a passing grade in an approved summer school course or correspondence course will make a participant eligible.

Section 2.03.06 - Exemptions

A participant who is enrolled in any state-approved EEN program may be eligible for participation in Co-Curricular activities if the participant is making satisfactory progress in the participant's total school program as indicated by the participant's IEP or as determined by the building administrator.

Section 2.04 - Drug and Alcohol Standards

Section 2.04.01 - Prohibited Conduct

These rules are in effect for the participant's entire enrollment period, beginning with the date of first participation in a Co-Curricular activity and apply to conduct occurring when participants are not at school and when school is not in session.

All participants in Co-Curricular activities will be subject sanctions for violation of any of the following rules.

Section 2.04.01.01

Purchase, possession, or the consumption of alcoholic beverages, including non-alcoholic beer or intoxicant look-alikes.

Section 2.04.01.02

Distribution, purchase, possession, or the use of illegal drugs, prescription medications, controlled substances, street drugs, or banned performance-enhancing substances (PES). This prohibition does not apply if the participant is legally authorized to purchase, possess or use the substance.

Section 2.04.01.03

Possession of drug paraphernalia.

Section 2.04.01.04

Purchase, possession, or use of any tobacco products. This includes e-cigarettes (regardless of nicotine level), vaporizers and non-nicotine vapor products.

Section 2.04.01.05

Hosting, sponsoring, organizing, or otherwise arranging a party or gathering at which alcohol, drugs, or look-a-likes are being used.

Section 2.04.01.06

Being in attendance in settings at which substances prohibited by this Code are present and being consumed.

The following are not included in this prohibition:

- Legal presence, use or consumption at a residence in which Co-Curricular participants are not using or consuming;
- Attendance at or participation in bona fide religious practices;
- Presence at an establishment or gathering licensed to sell or dispense alcoholic beverages if:
 - The establishment or gathering engages in other activities not related to alcohol consumption and the participant is using the facility for those activities; (e.g., restaurant, weddings, concerts, golf courses, bowling alleys, sporting events);
 - The participant is accompanied by a parent or guardian; or,
 - The participant is employed by the establishment.

A participant will be found in violation of this provision by the following evidence:

- The participant's admission;
- A police report/citation with corroboration;
- A digital or photographic image of the participant that includes alcohol, drugs or evidence thereof in the photo; or
- A District investigation of incident which show evidence of a violation.

In order to avoid violation of this provision, the participant must:

- Immediately leave the premises/situation in which prohibited activity is occurring upon becoming aware of the presence of prohibited substances; **and**
- Report to the Director of Athletics or building administrator the morning of the next school day to explain what occurred. If the infraction occurs on any non-school day, the participant must report on the day following the incident to a building administrator by calling the administrator's listed District phone or sending an e-mail to the administrator's District email address.

Section 2.04.01.07 - Self Referral

A student who violates the Code may report the violation to an administrator by phone, in person or by email/text message. If the student does so within twenty-four (24) hours of the violation, the student may be eligible for a reduced penalty for the violation. Any violation that is being investigated by law enforcement or school officials on or before the time of self-referral is not eligible for a reduced penalty.

Section 2.04.02 - Consequences

Section 2.04.02.01 - Category 1 – Athletics

- First Violation:

The consequences for a first violation shall be suspension from 15% or 25% of a season schedule or contests based on the category 1 flowchart.

- Second Violation:

The consequences for a second violation shall be suspension from 50% of a season schedule or contests based on the category 1 flowchart.

- Third Violation:

The consequences for a third violation shall be suspension of a season schedule or contests for one calendar year from the date of the violation based on the category 1 flowchart.

- Fourth Violation:

The consequence for a fourth violation is permanent removal from all future athletic activities at the middle- and high-school level.

Section 2.04.02.02 - Category 2 – Performance-based, Competitive, or Leadership

- First Violation:

The consequences for a first violation shall be suspension from 15% or 25 % of activities/contests/performances or 15 or 25 hours of community service based on the category 2 flowchart.

- Second Violation:

The consequences for a second violation shall be suspension from 50 % of activities/contests/performances or 50 hours of community service based on the category 2 flowchart.

- Third Violation:

The consequences for a third violation shall be suspension for one calendar year from the date of the violation of a season schedule or contests based on the category 2 flowchart.

- Fourth Violation:

The consequence for a fourth violation is permanent removal from all future performance-based, competitive, or leadership activities at the middle- and high-school level.

Section 2.04.02.03 - Category 3 – Service Clubs and Groups

- First Violation:

The consequences for a first violation shall be suspension from 15% or 25 % of activities/contests/performances or 15 or 25 hours of community service based on the category 3 flowchart.

- Second Violation:



The consequences for a second violation shall be suspension from 50 % of activities/contests/performances or 50 hours of community service based on the category 3 flowchart.

- Third Violation:

The consequences for a third violation shall be suspension for one calendar year from the date of the violation of a season schedule or contests based on the category 3 flowchart.

- Fourth Violation:

The consequence for a fourth violation is permanent removal from all future service clubs or group activities at the middle- and high-school level.

Section 2.04.02.04 - Assessment

In addition to the sanctions set forth above, the participant must follow all the treatment recommendations as developed by the District's Student Assistant Program Coordinator and/or an approved community health care provider. The participant and/or parent/guardian will be required to provide a medical release so that the District has access to the health care provider's treatment plan and is knowledgeable of the participant's progress on such treatment plan.

Section 2.04.02.05 - Extension of Suspension Periods

Section 2.04.02.05.01 - Continued Presence of Substance

Because some illegal drugs remain in the body for a period of time after usage, the return to participation to Co-Curricular activities of a participant found to have used an illegal drug will be made on a case-by-case basis by the building administrator. This determination will be based on the nature of the drug, the extent of usage, the length of time since usage, and the level of the drug in the most recent urinalysis.

Section 2.04.02.05.02 - Hosting and/or Supplying

A participant will have a sanction increased by one step on the applicable flowchart if the participant has engaged in any of the following activities:

- Hosting an event or gathering at any residence, premises or other private or public property where any substances prohibited by the Code are present;
- Promoting or encouraging the attendance of any other participant at a gathering in which any substance prohibited by the Code is present for the purpose of consumption of such substance; or,
- Supplying any person with a substance prohibited by the Code.

Section 2.04.02.06 - Honors and Awards

In addition to the sanctions set forth above, the District shall not nominate or select for any award in a Co-Curricular activity occurring at the time of a violation, a participant who has violated any of the above standards

Section 2.04.02.07 - Simultaneous Consequences

A participant who is engaged in more than one Co-Curricular activity at the same time a violation occurs will be subject to the applicable penalty in all of the activities.

Section 2.04.03 - Limitations Period

A participant will not be subject to a penalty for any alcohol, tobacco, or drug violation that occurred more than one calendar year from the current date the violation is reported will not be subject to penalty.

Section 2.05 - Other Conduct

The District will handle situations on a case-by-case basis in which a participant has engaged in criminal or any other conduct (including violation of the student handbook or any District policy or rule) which negatively impacts the District, the participant or any person, such as violations of Board Policy 157 (Discrimination/Harassment), Board Policy 163 (Bullying), and Board Policy 771 (Electronic Communications). The District will impose a penalty appropriate for the circumstances of the conduct in accordance with Board policies, the applicable student handbook, and other District policies and procedures.

SECTION 3 - APPEALS PROCESS

A participant's parents/guardian will be notified in writing of the participant's infraction and its consequences by the Sport's Administrator or building administrator. A copy of the letter will be sent to the Superintendent. The following sets forth the process by which such decisions may be appealed. *The penalty imposed by the Director of Athletics or the building administrator (or designee) will be in effect unless the decision is changed in the appeal process.*

Section 3.01 - Appeal to Building Administrator

The participant or a parent/guardian may request an appeal if they disagree with the decision made by the Director of Athletics or building administrator. The appeal must be directed to the building administrator within five (5) business days of the initial decision. The appeal must be in writing and must include the rationale for the appeal. The building administrator or designee will review the appeal. The finding and decision of the building administrator or designee will be in writing and sent to the participant and the parent/guardian within five (5) business days.

Section 3.02 - Appeal to Superintendent

The participant or a parent/guardian may appeal the building administrator's decision to the Superintendent. This appeal must be made in writing within five (5) business days of the decision of the building administrator.

The Superintendent or designee shall review the record of the process. The Superintendent shall rule on the appeal within five (5) business days of receipt of the appeal. The Superintendent or designee's decision shall be final.

SECTION 4 - INSURANCE/MEDICAL

Section 4.01 - Insurance

Each participant must have insurance covering possible injuries stemming from participation in Co-Curricular activities. If a private insurance carrier is providing this coverage an Insurance Waiver Form certifying coverage must be completed and submitted to the Director of Athletics or building administrator. Insurance coverage is available for purchase through the District. A complete coverage breakdown is available from the advisor/coach/director.

Section 4.02 - Injuries

Section 4.02.01 - Emergency Treatment

In case of an emergency, all reasonable attempts to contact the participant's parents/guardian will be made. Participants will be taken to an Oregon Clinic or the nearest hospital, unless the parents/guardians indicate that their child should be sent elsewhere. An attempt will be made to have a doctor at all contests involving physical contact to render emergency aid and to give advice.

Section 4.02.02 - Medical Information

If a participant has a special medical condition, the advisor/coach/director must be informed.

If possible, all participants should be inoculated against tetanus.

Section 4.02.03 - Injuries

All injuries must immediately be reported to the supervising advisor/coach/director. Unreported injuries can lead to serious complications and increased time lost from competition/participation. If an injury is discovered after a participant has returned home, the advisor/coach/director of the Co-Curricular should be contacted at once.

All injuries requiring a doctor's care must be reported to the main office. A participant will not be readmitted to the activity after an injury without written authorization from the participant's health care provider releasing the participant to participation in Co-Curricular activities.

The District will comply with §118.293, Wis. Stats., with respect to concussion injuries.

SECTION 5 - EQUIPMENT

Section 5.01 - Issuance and Return

Each participant is responsible for reasonable care of all school-issued equipment. School-issued equipment should be used only for school activities. Equipment must be returned when the activity or season is completed. Participants are responsible to reimburse the District for damages to District equipment not caused by normal usage.

Section 5.02 - Sanctions

If a participant does not return equipment or reimburse the District for damaged equipment

- The participant will not be given a participation award;
- The District will not issue equipment for the next season or activity to the participant;
- The District will assess the participant a fee for equipment damaged or not returned; and,
- Seniors may not be allowed to participate in commencement exercises.

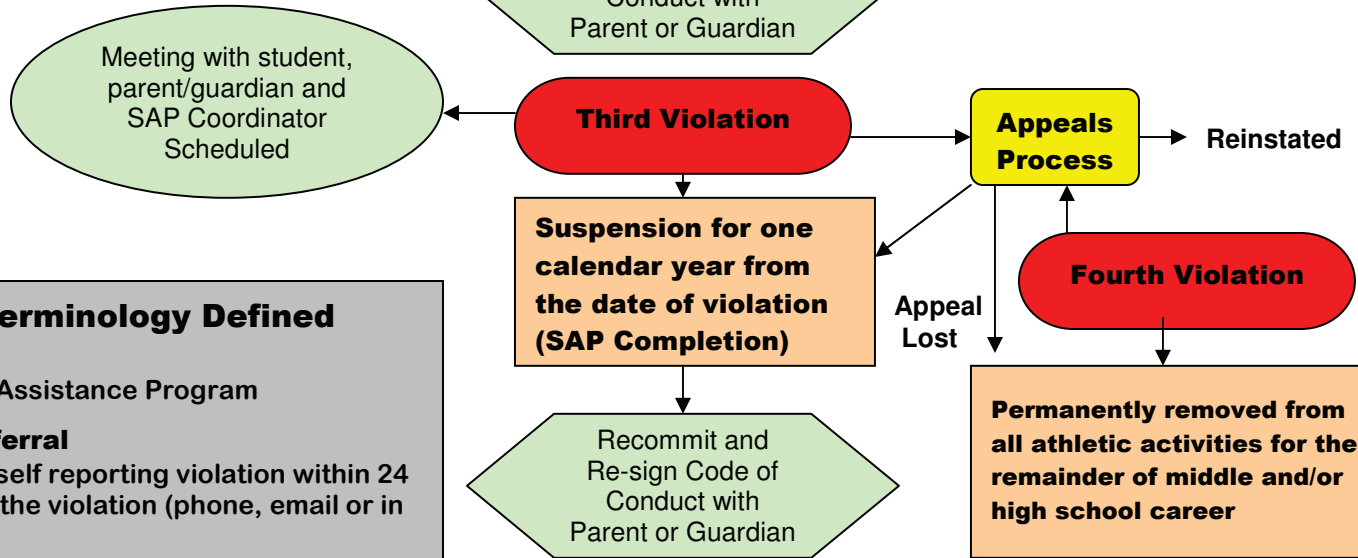
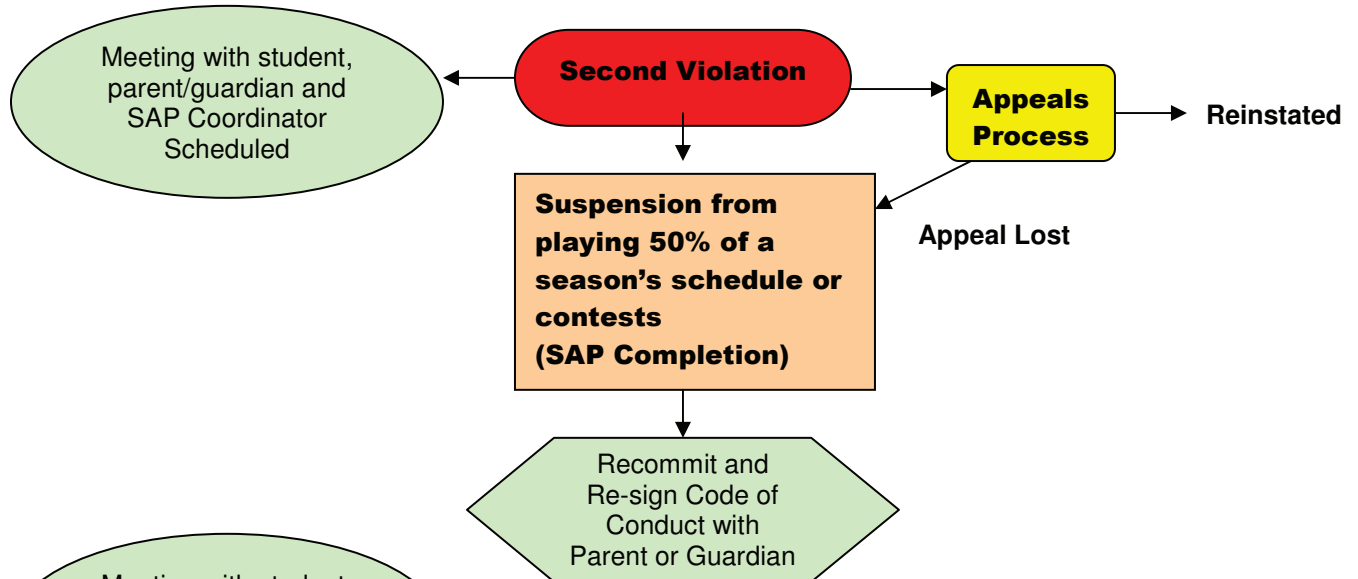
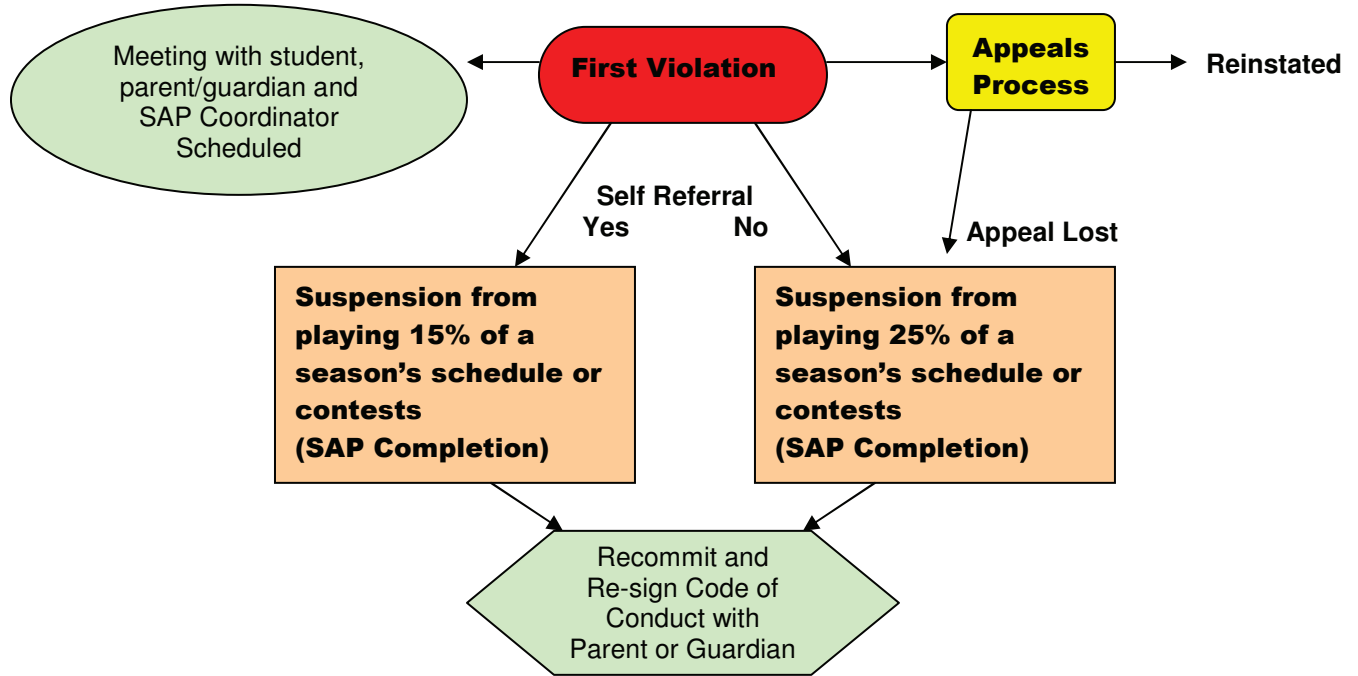
SECTION 6 - TRAVEL

Participants will observe all District rules regarding safety when traveling. A participant who travels to an activity with a school group must return with the group if transportation is provided. If a participant is not returning with the group, the parent/guardian must sign and return to the school transportation form to the advisor/coach/director a minimum of twenty-four hours in advance to allow the participant to return with the parent/guardian. Transportation forms are available in the main office and included at the end of this handbook.

Any other exceptions must be approved by the Director of Athletics or building administrator or designee in writing twenty-four hours prior to the event.

Revised: July 28, 2003
Revised: July 23, 2007
Revised: July 15, 2009
Revised: November 2, 2011
Revised: July 23, 2012
Revised: February 11, 2013
Revised: January 2015
Revised: April 2016

**Category 1 Athletics
Consequences for Code Violations**



Terminology Defined

SAP
Student Assistance Program

Self Referral
Student self reporting violation within 24 hours of the violation (phone, email or in person)

Appeals Process- see page 11

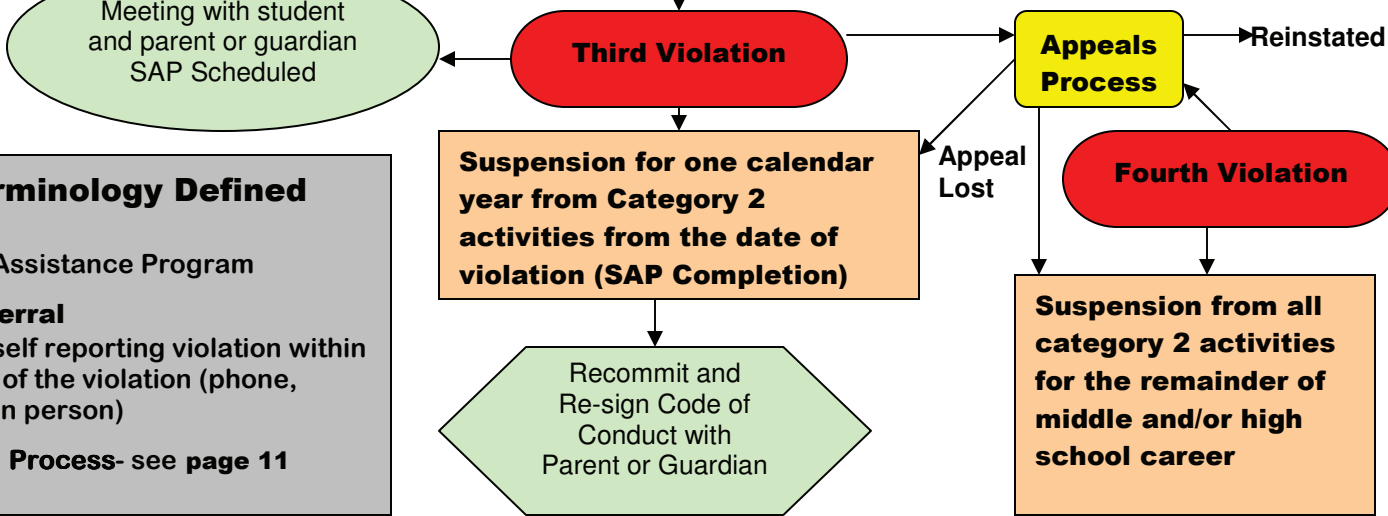
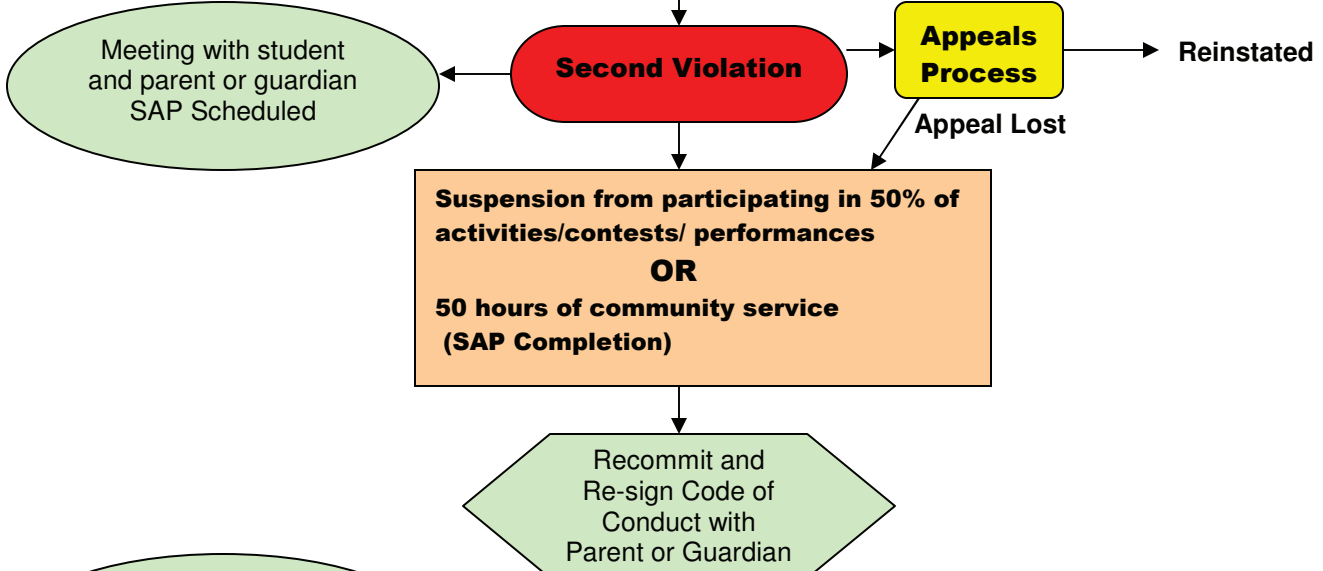
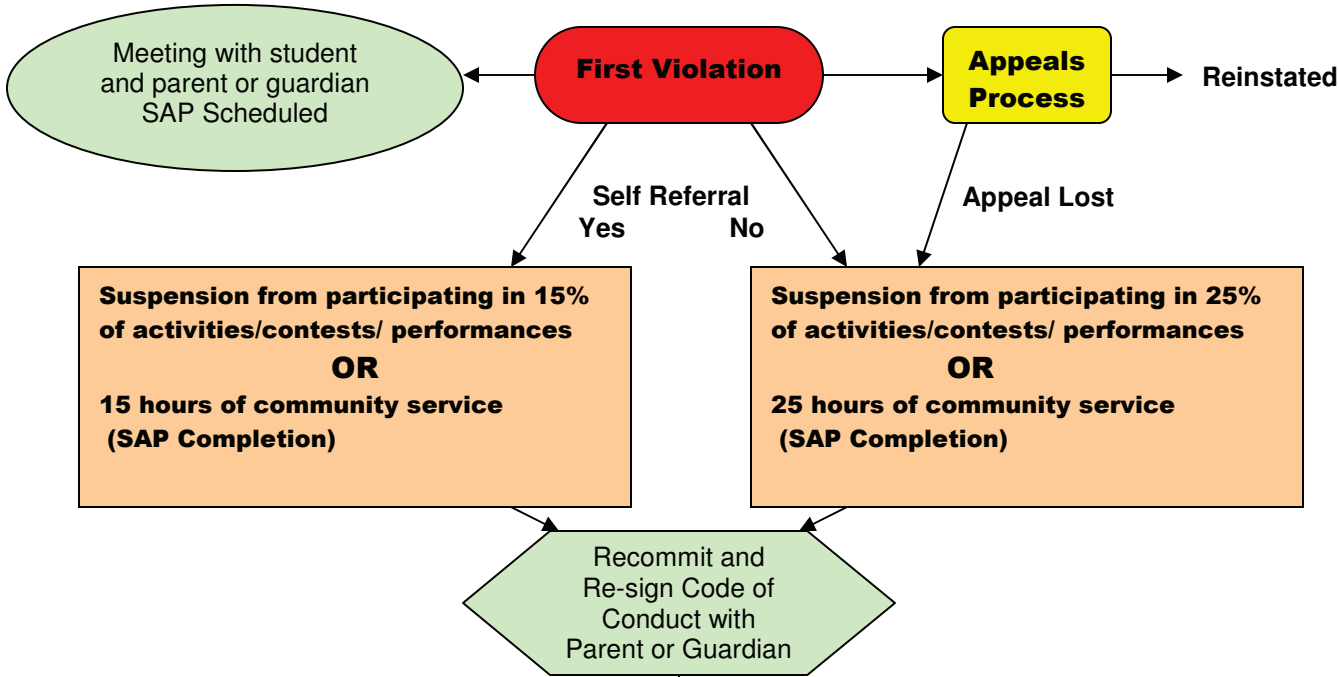
Game Suspension by Sport – Category 1

(Based on the WIAA maximum allowed games; seasons may be shorter or longer this affecting the numbers below).

Sport	MAX Games	15%	25%	50%
Baseball	26	4	7	13
Basketball	22	3	6	11
Cross Country	11	2	3	6
Football	9	1	2	5
Golf	14	2	4	7
Hockey	20	3	5	10
Softball	18	3	5	9
Soccer	24	4	6	12
Swimming	14	2	4	7
Tennis	14	2	4	7
Track	20	3	5	10
Volleyball	15	2	4	8
Wrestling	14	2	4	7

This chart is adjusted annually based on WIAA regulations

**Category 2 Performance Based,
Competitive or Leadership
Consequences for Code Violations**



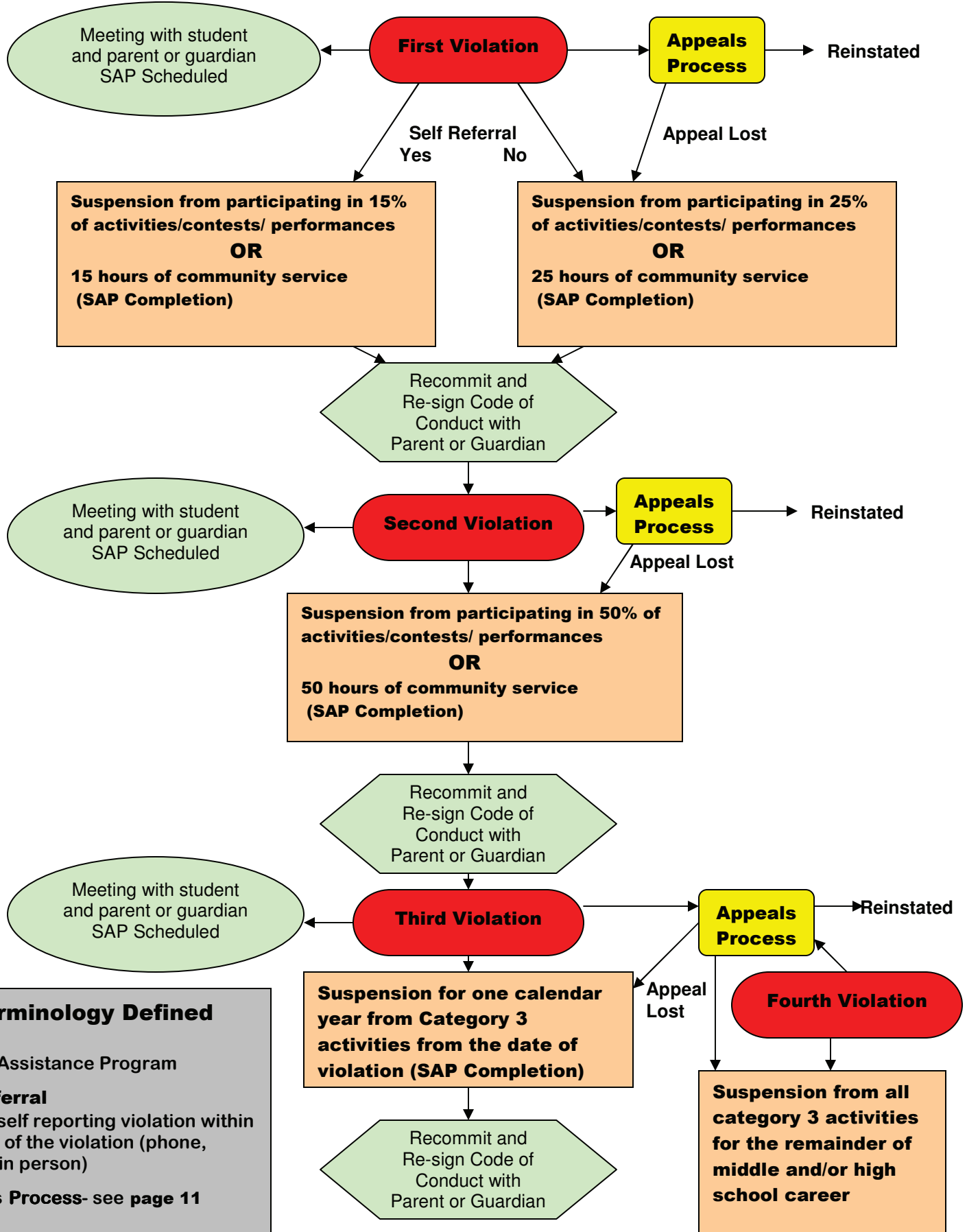
Terminology Defined

SAP
Student Assistance Program

Self Referral
Student self reporting violation within 24 hours of the violation (phone, email or in person)

Appeals Process- see page 11

**Category 3 Service Clubs and Groups
Consequences for Code Violations**



Terminology Defined

SAP
Student Assistance Program

Self Referral
Student self reporting violation within 24 hours of the violation (phone, email or in person)

Appeals Process- see page 11

Oregon School District CO-CURRICULAR CODE SELF REFERRAL

Violation: _____

Date: _____

Time: _____

Location: _____

Participant(s) Involved:

Additional Information/Comments: _____

Reported By: _____ **Date:** _____

Participant Signature

Oregon School District Co-Curricular Code Community Service Verification Form For Category 2 and Category 3 Violations

Procedures:

- For Code Violations, when Community Service Hours option is chosen, the hours must be completed by June 1st of the current school year (or date determined by Building Administrator) to participate in the activity the following school year. For seniors, the hours must be completed prior to the end of the activity or by date determined by Building Administrator.
- Community Service Hours need to be documented on District Community Service Form. (Available in the main office of your school)
- A Completed Community Service form including a journal response needs to be turned into the Sports Administrator or a Building Administrator upon completion.

Frequently Asked Questions:

What Qualifies as Community Service?

- Community Service hours must be completed at a non-profit organization
- Hours may be completed at a single organization or a variety of organizations
- Paid experiences do not qualify as community service hours
- Working without pay at your job or for a family business does not qualify as community hours
- Students cannot earn community service hours for donating items of money...only their time

Can students perform tasks at school and receive community service hours?

- Time spent as part of a school -sponsored activity cannot count toward community service hours (examples -cleaning the commons, working with custodians, picking up trash around the building)
- Participant cannot use community service hours that are meeting other requirements (National Honor Society, church youth group, etc.).

Can a phone call or different form be used to document community service hours?

- The Community Service Verification Form must be completed and turned in for any violations of Co-Curricular Code.

OSD Community Service Verification Form (Category 2 and Category 3 Violations)

Student Name _____ Grade _____

Co-Curricular Activity _____

Total # of Hours of Community Service Required: _____

Organization Information:

Name of Agency, Club and/or Organization: _____

Address: _____

Supervisor's Name (Print) _____

Telephone Number _____ Email _____

Brief Description of Activity	Date	Time In	Time Out	# of hours (Rounded to the nearest 0.5 hours)	Site Supervisor's Signature

Parent/Guardian Signature: _____

TOTAL # of Hours Completed: _____

(Must also complete the Journal Response on Back of Form)

Oregon School District
Participant and Parent/Guardian Acknowledgement Form
Co-Curricular Code of Conduct
WIAA & Co-Curricular Eligibility

Co-Curricular Code of Conduct

I certify that I have read, understand and agree to abide the requirements for Co-Curricular participation and give permission for my child to participate under these conditions. I will do my part to insure he/she follows these requirements and to return all district equipment/materials. I also give permission for my child to receive first aid and emergency medical treatment should the need arise.

WIAA & Co-Curricular Eligibility

I certify that I have read, understand and agree to abide by all of the information contained in the co-curricular code. I will assume full financial responsibility for equipment issued to my child. I further certify that if I have not understood any information contained in this document, I have sought and received an explanation of the information prior to signing this statement.

Parent/Guardian Signature

Date

As a participant representing the Oregon School District, I certify that I have read, understand and agree to abide the Co-Curricular Code of Conduct and, where applicable, WIAA Athletic Eligibility and agree to comply by them. I will assume full financial responsibility for equipment issued to me.

Co-Curricular Participant Signature

Date

This form must be completed and submitted to the Sports Administrator, Administrator or designee prior to the participant being declared eligible to practice/compete/participate as well as the following for activities where such is required:

- WIAA Physical/Proof of Insurance or Alternate year card/Proof of Insurance
- District Emergency Medical Card
- Wisconsin DPI Concussion "Parent and Athlete Agreement"
- Participant and Parent/Guardian Acknowledgement Form

PANTHER PRIDE!