

GUIDELINES FOR INFORMATIVE ORATORY SPEECH

Purpose of the Category:

To develop the skill of analyzing an objective issue and to be able to process the information into an informative speech which demonstrates understanding of the complex issues involved. The primary intent of the speech is to present an objective view of the issue, although persuasive elements may be present.

Definition of Category:

The challenge to the speaker is to present well-developed material which has the primary intent of informing, although persuasive elements may be present. The speech is to be coherent, unified, and clear. A range of support materials and devices are to be used which can include quotations, examples, statistics, comparisons, and analogies.

Rules:

1. The speech must be original with the participant.
2. **Auxiliary visual materials are required, but must not dominate the speech.**
3. Maximum time limit: 8-10 minutes. A 15 second grace period is allowed, after which one point will be deducted.
4. The use of both sides of one 4 x 6 note card is optional.
5. The use of a speakers stand is optional.

Criteria for Evaluation:

1. The extent to which the analysis and ideas of the speech were worthy of being heard.
2. The extent to which the organization of the speech (introduction, body, conclusion) was characterized by an objective presentation of accurate, well developed and unified information.
3. The extent to which the presentation reflected effective language skills, including such items as use of transitions and clear, vivid and appropriate word choices.
4. The extent to which the vocal presentation was clear and appropriate to the subject, including such items as articulation, pronunciation, volume, rate, pitch and voice quality.
5. The extent to which the physical presence contributed to the clarity and effectiveness of the presentation, including such items as facial expression, eye contact, gestures and bodily movement.

Maximum Time: 8-10 minutes

Adapted from the WHFSA Handbook
INFORMATIVE ORATORY SPEAKING EVALUATION SHEET

Time _____

Maximum Time: 8-10 Minutes

Name _____ Topic/Title _____

Circle the number representing your response to the question - 1. WEAK 2. FAIR 3. GOOD 4. VERY GOOD 5. EXCELLENT

USE THE SPACES BELOW TO **EXPLAIN YOUR RATING** AND TO **PROVIDE SUGGESTIONS FOR IMPROVEMENT**.

1. To what extent were the topic and the ideas of the speech worthy of being heard? **1 2 3 4 5**

2. To what extent was the organization of the speech (introduction, body, conclusion) **1 2 3 4 5**
Characterized by an objective presentation of accurate, well-developed and unified information?

3. To what extent did the presentation reflect the use of effective language skills, **1 2 3 4 5**
including such items as use of transitions and clear, vivid and appropriate word choices?

4. To what extent was the vocal presentation clear and appropriate **1 2 3 4 5**
to the subject, including such items as articulation, pronunciation, volume, rate, pitch and voice quality?

5. To what extent did the physical presence **1 2 3 4 5**
contribute to the clarity and effectiveness of the presentation, including such items as facial expression, eye contact, gestures and bodily movement?

Going Over Time (-1) _____

Total Points _____ X 2 = _____