

## Who Should I Contact About My Student?

Many times parents/guardians have questions or concerns and are unsure as to whom at OMS they should contact. While everyone at OMS is willing to be of service to you, the following chart may be of help. We encourage you to contact us whenever you have a concern. If after making the initial contact you feel you would like more clarification or discussion, contact the next person listed. All contacts may be made by calling the main office.

Concerns/Questions	1 <sup>st</sup> Contact	2 <sup>nd</sup> Contact	3 <sup>rd</sup> Contact
Academic progress in a class	Teacher of the class	Counselor	Administrator
Grading question	Teacher of the class	Counselor	Administrator
Discipline in a class	Teacher of the class	Administrator	
Attendance	Attendance Office 835-4891	Administrator	
Course selection or class schedule	Student Services Administrative Assistant	Administrator	
Alcohol/drug use or abuse	Counselor	SAP Coordinator Amie Mitchell 835-4471	Administrator
Medication and health needs	Health Office Julie Hutchinson 835-4811	School Nurse Becky McCabe 835-4811 or 835-4109	
IEP question	Student's Case Manager	School Psychologist Rachael Hanson 835-4807	Administrator
Special education referral	School Psychologist Rachael Hansen 835-4807	Director of Special Education Candace Weidensee 835-4004	

Athletic program or sport	Coach of the Sport	OMS Athletic Coordinator Dan Howard 835-4834	OSD Athletic Director Mike Carr 835-4391
Calendar	Main Office 835-4800	Administrator	
Lunch Accounts	Food Service Office 835-4031		
Legal Matters	School Resource Officer 835-4445	Oregon Police Department 835-3111	
Overall School Policies	Main Office 835-4800	Administrator	