

# How Parents Can Help

## YOUR CHILD'S PROGRESS REPORT

As a means of sharing your child's progress, parent-teacher conferences are held twice during the year. You will receive report cards to learn of your child's progress. With both conferences and the progress reports the parents and the teacher can evaluate the progress your child is making. Your child's progress report is also available through the Oregon School District web page ([www.oregon.k12.wi.us](http://www.oregon.k12.wi.us)) Click on the link titled Power School Login (For Parents and Students). If you have not been assigned a password, please call the school secretary, Lynne Outhouse, at 835-4591 to receive one.

Please feel free to make an appointment with your child's teacher for a conference whenever you feel that there is a need for one.

## PLEASE VISIT US

In addition to the scheduled parent/teacher conferences, you are always welcome to visit school during the regular classroom hours to observe your child at work. Contact your child's teacher to make arrangements beforehand. Special conference appointments can be made with teachers after classroom dismissal.

When you visit the classroom, you give your child a sense of cooperation between the parent and the teacher. You also are able to have a better understanding of the responsibilities you share with the teacher. Because of the number of children in our school, we do not recommend visitation by pre-school children during the school day. However, we have an established visiting day for kindergarten children in May. They may visit us at that time if they will be entering kindergarten in the fall. Arrangements should be made with the classroom teacher in advance if a child from another school is interested in visiting and attending with a student.

**We request that all visitors enter the building through the main door and come to the office to sign in before going to a classroom. This is essential to maintain a safe school environment.**

**If you would like to have a family pet visit your child's classroom, you must**

**make prior arrangements with your child's teacher and your pet needs to have correct vaccinations. You must register the animal at the Brooklyn Office when you come in.**

## **SCHOOL VOLUNTEERS**

Many parents and grandparents have served in various capacities as parent volunteers aiding in the classroom, working as a PTO parent, or as room parents to particular homerooms for your children's teachers. You may call your child's teacher and inform her/him of your interest to volunteer.

**We request that all volunteers enter the building through the main door, go to the office to sign in and receive a volunteer badge before going to a classroom.**

The safety and well being of the students, staff and volunteers of the district is paramount. Therefore, the district shall conduct criminal background checks on all volunteers who will be working directly with children on a regular basis or out of the direct presence of a teacher.

School volunteers will be made aware of procedures, regulations, district policies and assigned tasks by teachers, advisors, coaches and administrators. School volunteers shall be expected to abide by all applicable laws, district policies and administrative procedures when performing their assigned responsibilities. All district employees working directly with a volunteer are responsible for directing and supervising the activities of the volunteer with broad supervision approved by the building principal. Volunteers shall be covered under the district's liability policy while performing their authorized duties.

Volunteers shall be restricted from access to confidential student and employee record information except as otherwise specifically provided and consistent with legal requirements and district policies and procedures. Volunteers shall be responsible for maintaining confidentiality regarding information seen or heard while working as a volunteer. (Board Policy 9.17)