

8.25 BOOSTER/PARENT ORGANIZATIONS

- 8.25.01 The Board recognizes and appreciates the contributions made by booster/parent organizations interested in promoting and supporting District programs and activities.
- 8.25.02 To foster communication and to clarify the relationship between the schools and booster/parent organizations, procedures shall be maintained which outline responsibilities of school officials and booster/parent organizations.
- 8.25.03 Bylaws and constitutions of booster/parent organizations must not discriminate on the basis of sex, race, color, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, handicap or disability.

Adopted: November 23, 1993

Revised: February 22, 1999

Legal Reference:

8.25.04 BOOSTER/PARENT ORGANIZATIONS ADMINISTRATIVE GUIDELINES

- 8.25.04 In an effort to foster communication and to clarify the relationship between the schools and booster/parent organizations, the following guidelines have been established.
- 8.25.04A District staff shall seek to strengthen and support booster/parent organizations by providing leadership, materials, facilities or other aids necessary to their efforts in helping the schools.
 - 8.25.04B Booster/parent organizations will be expected to relate to the District within the framework of school rules and regulations and Board policy.
 - 8.25.04C Booster/parent organizations activities shall not interfere with school proceedings and the process of education.
 - 8.25.04D The Superintendent must approve any fund-raising project planned involving students, school programs and/or activities. Fund-raising activities which occur at events in a building (e.g.: sales at athletic events, school dances) will be coordinated by the building principal or designee.
 - 8.25.04E When using the District's name, the goal of the booster/parent organizations fund-raising activities should be for school and/or educational purposes.
 - 8.25.04F Students may become involved in fund-raising activities only in accordance with state law and established procedures.
 - 8.25.04G Booster/parent organizations shall keep accurate and complete records of all fund-raising activities. Annually, the organizations will submit a list of expenditures paid to the School District and any employee or student of the district.
 - 8.25.04H Booster/parent organizations shall submit an annual audit certificate to the Superintendent.
 - 8.25.04I The Board reserves the right to withdraw permission to use the District's name in a booster/parent organization's activity if such activity is considered inappropriate by the Board. Further, the Board reserves the right to accept or reject any and all offers from booster/parent organizations of gifts of money, supplies and equipment or free labor.
 - 8.25.04J Each booster/parent organizations shall register with the school district and shall submit bylaws or constitutions to a faculty liaison representative of the school district.
 - 8.25.04K Booster/parent organizations shall maintain accurate records of meetings and provide a copy of the minutes to the faculty liaison following the meetings.
 - 8.25.04l Booster/parent organization's officers should meet with the building principal, or designee, each year to discuss the working partnership and orient new members to the group.
 - 8.25.04M Liability insurance is the responsibility of the Booster/parent organization. If the organization obtains insurance, a certificate of insurance will be provided to the school district annually with renewal and any notice of cancellations or changes in coverage.

BOOSTER/PARENT ORGANIZATION
AUDIT CERTIFICATE

GROUP: _____

This certifies that on the _____ day of _____, 19____, all funds and
accounts of _____

were examined by _____ up to the close of business on
the _____ day of _____, 19____ and to the best knowledge and belief of the
undersigned, such accounts were found correct and that the funds on hand were sufficient in amount
and consistent with the accounts.

(Signed)_____