

174 BOARD GOVERNANCE (replaces 3.02)

174.01 Quorum

Four Board members must be present at any regular or special Board meeting to constitute a quorum. For committees, a majority of members shall constitute a quorum. In all cases, a quorum must be present for any official business to be transacted.

174.02 Committees

The Board shall have two standing committees: the Policy Committee and the Negotiations Committee. All other committees are to be of an ad hoc nature.

174.03 Relationship with Other Board Members

Board members shall respect relationships with other members, recognizing the following principles:

- 174.03.1 Authority rests only with the Board acting in official meetings; accordingly, any individual member has no legal status to bind the Board except when acting as a Board officer in a role prescribed by statute or Board policy.
- 174.03.2 As decisions are made, members will respect the opinions of others, will adhere to the principle of majority rule, and will act in good faith to implement the will of the Board. Board members may exercise their parliamentary rights, including a motion to reconsider by a member who voted on the prevailing side.
- 174.03.3 A Board member may communicate with the author of a proposal to notify the author that he or she disagrees with parts of the proposal and may offer an amendment to the proposal.
- 174.03.4 Decisions will be made only after all facts bearing on a question have been presented and discussed. Statements or promises about how a member will vote on any proposal that should properly be considered by the Board before such deliberation are, therefore, premature and inappropriate.
- 174.03.5 Members shall not participate in meetings which are not official and which all members do not have the opportunity to attend, except as assigned by the Board.
- 174.03.6 Individual Board members shall always vote by what they believe is in the best interests of the District, neither soliciting nor agreeing to trade votes with other members.

174.04 Relationship with the Superintendent and Administrative Staff

Board members shall maintain a desirable relationship with the Superintendent and the Administrative Staff:

- 174.04.1 By recognizing that the Board member's job is to ensure that the organization is well-managed, not to manage the organization.
- 174.04.2 By giving the Superintendent full authority for the proper discharge of professional duties, and by holding the Superintendent responsible for results.
- 174.04.3 By acting only upon personnel matters raised by the Superintendent.
- 174.04.4 By referring all complaints to the proper administrative office and by discussing them at a regular meeting only as a last resort.
- 174.04.5 By including the Superintendent or his or her designee at all Board meetings, except when the Superintendent's contract, performance, or salary are under consideration or during the search and selection of a new Superintendent.
- 174.04.6 By presenting personal criticisms of any employee directly to the Superintendent.

174.05 Responsibility to the Community

School Board members shall meet their responsibilities to the community:

- 174.05.1 By representing the entire community, not a particular geographic area or special interest group.
- 174.05.2 By being responsive to the public.
- 174.05.3 By maintaining open communication lines with District residents, informing them about the District's needs and accomplishments, its employees and its students, and the Board's action.
- 174.05.4 By refraining from using his or her Board position for personal or partisan gain or for that of a family member.
- 174.05.5 By acting as a "trustee" of the District, ensuring that it is well-maintained, financially secure, and always operating with a focus on student achievement.

Adopted:

Revised: December 13, 1993
September 11, 2006