

338 Student Fundraising

- 338.01 All fundraising that involves the solicitation of the public by students involving a school related activity must be approved on an annual basis by the Superintendent ,who shall take into account the nature of the fundraising and the appropriate distribution of those funds, its impact on the District and community and the likely compliance with terms of and guidelines established by this policy. Approval will be made at the building level before it is forwarded to the Superintendent for approval. Fundraising which is internal to the building and does not solicit the public only requires the approval of the building administrator.
- 338.02 Fundraising activities involving students shall only be for projects designed to promote educational or co-curricular activities and shall not interfere with the educational process or the District's mission.
- 338.03 No student fundraising shall be conducted for personal uses.
- 338.04 All student fundraising must be supervised by a faculty member, coach, or a faculty advisor of an approved student organization.
- 338.05 Student participation in fundraising must be voluntary.
- 338.06 Students in grades K-6 shall not be involved in student fundraising activities which are external to the building and solicit the public. Only high school students shall be permitted to engage in door-to-door fundraising. Students who engage in door-to-door fundraising shall carry an identification order form showing their name, organization, purpose of the fundraiser, and delivery date. All orders shall be acknowledged in writing by the purchaser and, if requested, the purchaser shall be given a receipt. The prospective purchaser shall be allowed to donate money instead of purchasing product.
- 337.08 Any fundraising activities by groups organized for the purpose of supporting the schools, school groups or school activities and are conducted within the school or involved students, are subject to this policy.
- 338.08 Use of the Oregon School District name or logo, or any Oregon School name or logo for the purpose of raising funds for non-school district purpose is prohibited.
- 338.09 The fundraising sponsor shall summarize the results of student fundraising activities and report those results to the building principal within two weeks of the end of the fundraising activity.

- 338.10 All funds originating from a school-sponsored fundraising project or activity under District's supervision shall become the District's property and are subject to the control and discretion of the Superintendent.
- 338.11 Any staff member conducting fund raising activities may not receive for his/her personal benefit anything of value from any person other than his/her employing school district as a result of his/her involvement in the fundraising. Any gifts, prizes or awards that are not given directly to the students involved in the fundraising or any refunds, rebates or discounts that may result from the fundraising shall become the property of the Oregon School District to be disposed of as provided in school policy and/or administrative procedures.
- 338.12 All funds derived from student fundraising activities shall be handled in a manner prescribed by the Superintendent which shall be in accordance with generally accepted accounting principles.

Approved: May 12, 2008