

333 Guidelines for Placement of Exchange Students

1. Once approved by the Board of Education, the sponsoring organization must receive annual approval of the superintendent and high school principal for student enrollment using the following calendar:

For Semester One:

1. The host family must notify the school that they will have an exchange student by June 1.
2. The host family will notify the school by August 1 of the name of the student, grade and all other information required in Board policies. (Exception: Emergency Placements)

For Semester Two:

1. The host family must notify the school that they will have an exchange student by October 1.
2. The host family will notify the school by December 1 of the name of the student, grade and all other information required by Board policies.

2. No more than the annually approved number of exchange students may be enrolled at the high school each school year.
3. Students being proposed to attend Oregon High School in conjunction with a student exchange program shall have attained the age of sixteen (16) prior to the beginning of the school but not more than eighteen (18).
4. The student must have been in good academic standing in his/her native country and must have been screened for maturity and the ability to get maximum benefit from an exchange program.
5. If the student anticipates earning an OHS diploma, the student must provide a transcript with an English translation prior to the time the student is to start school.
6. Students participating in the programs must have sufficient knowledge of English to allow them to function adequately in the school environment without the need for special language instruction.
7. The student must reside with a school district resident.
8. The organization representing the foreign student shall establish to the satisfaction of the administration that an adult in this district has the authority to act in loco parentis. The adult supervisor must be financially and otherwise responsible.
9. The local program representative or host family must provide the school with the following information concerning the student:
 1. insurance (medical and accident coverage);
 2. Permission to participate in athletics;
 3. Physical examination form with required immunizations;
 4. Other requested information.

10. The student, or students, will become a part of the student body upon formal enrollment and will be treated as any other student enjoying the privileges and responsibilities of attending high school.
11. The student, or students, may participate in any WIAA program provided the student:
 1. is involved in a recognized exchange program;
 2. plans to be in attendance at least one (1) complete semester from start to finish;
 3. is eligible by all other WIAA standards (age, amateur status, etc.). Students who are not enrolled under recognized programs must be cleared through the WIAA office.
12. The student must register as a full time student for credit classes and do the assigned work.
13. The students will be placed in courses appropriate for their age group. Credits and grades will be given for a course only if the student is able to meet the course outcomes.
14. The student will not be class ranked.
15. Student instructional fees, classroom fees, lunch monies, special event fees, yearbook, class rings, graduation supplies or other miscellaneous needs are the responsibility of the foreign exchange student, his/her parents or sponsors.
16. The students, or students, are expected to abide by all policies, rules and regulations of the school district and their sponsoring organization.
17. The school district reserves the right to terminate a foreign student's enrollment when, in its judgment, the student's continued enrollment would be detrimental to the foreign student or to other Oregon High School students.
18. Failure of individual organizations to abide by these guidelines may result in future nonparticipation in exchange programs with that organization.
19. The student may participate in the high school graduation ceremonies. They will receive a diploma if high school graduation requirements are met. The student may participate in the high school graduation ceremonies and receive an honorary certificate if they do not qualify for an OHS diploma.
20. Number of Foreign Exchange Students Approved: 6
21. Approved Student Exchange Programs: AFS, Rotary, YFU, EF, Private Placement, German American Partnership Program.

Revised: June 15, 2000
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