

**319 DISTRICT SERVICES TO RESIDENT PRIVATE SCHOOL OR HOME STUDY STUDENTS (replaces 8.12)**

**319.01** A District student who is attending a private school or state-approved home study program and seeks District services shall apply in writing to the Superintendent. The application shall specify the service being requested including the level and degree of service and the length of time service is to be provided.

**319.02** The application for services shall identify the private school or state-approved home study program which the student attends and shall provide evidence that the student is a District resident.

**319.03** The application shall be considered under the following criteria:

- 319.03.1 The request for service; will not create a space or program overload: The student has the ability to effectively participate in the service requested. In the case of a student with disabilities, the Individualized Education Program team and Special Education Director recommendation will be followed.
- 319.03.2 The request for service does not exceed a maximum of 5 classroom periods per week.
- 319.03.3 The student is responsible for transportation to and from the requested service..
- 319.03.4 The student has sufficient health and liability coverage with respect to the nature of the services provided.
- 319.03.5 Payment shall be made in advance of each semester for the requested service based on the following formula:
  - 1. The State Tuition Worksheet will be used to calculate a daily base cost. Per period cost will be 1/6 of the daily base cost. In addition, special project costs or equipment rental charges will be made.
- 319.03.6 The Board delegates final authority to the Superintendent to grant a service request. The Superintendent has the authority to discontinue service. (i.e. program overload, disciplinary problems, etc.)

Revised: March 10, 1997  
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